



# AGENDA

Ordinary Council Meeting  
18 March 2025





## NOTICE OF MEETING

Dear Elected Members and Members of the Public,

In accordance with the provisions of Section 5.5 of the Local Government Act, you are hereby notified that the March Ordinary Council Meeting has been convened for:

**Date:** Tuesday 18 March 2025

**At:** Shire of Narembeen Council Chambers  
1 Longhurst Street, Narembeen

**Commencing:** 5.00pm

**Rebecca McCall**  
**Chief Executive Officer**

13 March 2025

### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Narembeen for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Narembeen disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Narembeen during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narembeen. The Shire of Narembeen warns that anyone who has an application lodged with the Shire of Narembeen must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Narembeen in respect of the application.

## Contents

<b>1. Official Opening and Welcome .....</b>	<b>5</b>
<b>2. Record of Attendance / Apologies / Leave of Absence.....</b>	<b>5</b>
<b>3. Public Question Time .....</b>	<b>5</b>
<b>4. Disclosure of Interest .....</b>	<b>5</b>
<b>5. Application for Leave of Absence .....</b>	<b>5</b>
<b>6. Deputations/ Petitions/ Presentations/ Submissions .....</b>	<b>5</b>
<b>7. Confirmation of Previous Meetings.....</b>	<b>5</b>
7.1 Ordinary Council Meeting 18 February 2025 .....	5
<b>8. Minutes of Committee Meetings to be Received .....</b>	<b>6</b>
8.1 RoeROC Meeting 7 March 2025 .....	6
8.2 Audit and Risk Committee Meeting 18 March 2025 .....	6
<b>9. Recommendations from Committee Meetings for Council Consideration .....</b>	<b>6</b>
9.1 Audit and Risk Committee Meeting 18 March 2025 .....	6
<b>10. Announcements by Presiding Member without Discussion.....</b>	<b>6</b>
<b>11. Officers Reports - Office of the Chief Executive Officer .....</b>	<b>7</b>
11.1 Club Night Light Program July 2024 Small Grants Application .....	7
11.2 RoeROC Key Worker Investment Project.....	12
11.3 Communication and Power Outage Response Plan .....	15
11.4 Bending Facility Operational Management Plan.....	18
11.5 Bending Landfill Management Plan .....	21
<b>12. Officers Reports - Development and Regulatory Services .....</b>	<b>24</b>
12.1 Proposed Telecommunications Infrastructure – Lot 24942 (No 2184) Mount Walker Road, Mount Walker .....	24
<b>13. Officers Reports - Corporate Services .....</b>	<b>30</b>
13.1 Write off of Fees – Dog Registration and Microchipping .....	30
13.2 Financial Statements for the Month Ended 28 February 2025 .....	33
13.3 Schedule of Accounts for the Month Ended 28 February 2025.....	35
<b>14. Officers Reports - Community Services.....</b>	<b>37</b>
<b>15. Officers Reports - Infrastructure Services .....</b>	<b>37</b>
<b>16. Elected Member Motions of which Previous Notice has been Given.....</b>	<b>37</b>
<b>17. Elected Member Motions Without Notice .....</b>	<b>37</b>
<b>18. New Business of an Urgent Nature Approved by the Presiding Person or Decision.....</b>	<b>37</b>
<b>19. Matters for which the Meeting may be Closed.....</b>	<b>37</b>

19.2	RFT 2025-04 Supply Motor Grader .....	37
19.3	RFT 2025-02 Club Night Light Project – Narembeen Hockey Club Lights .....	38
19.4	Commercial Lease Agreement .....	39
<b>20.</b>	<b>Closure of Meeting.....</b>	<b>39</b>

## 1. Official Opening and Welcome

## 2. Record of Attendance / Apologies / Leave of Absence

### Councillors:

Cr SW Stirrat	President
Cr HA Cusack	Deputy President
Cr TW Cole	
Cr MJ Currie	
Cr HJ Bald	
Cr CD Bray	
Cr AM Hardham	

### Staff:

Ms R McCall	Chief Executive Officer
Mr B Forbes	Executive Manager Corporate Services
Mr K Markham	Executive Manager Infrastructure Services
Ms K Conopo	Executive Governance Officer

### Member of Public:

### Apologies:

## 3. Public Question Time

## 4. Disclosure of Interest

## 5. Application for Leave of Absence

## 6. Deputations/ Petitions/ Presentations/ Submissions

## 7. Confirmation of Previous Meetings

### 7.1 Ordinary Council Meeting 18 February 2025

#### Attachment 7.1A

#### Voting Requirements

Simple Majority  Absolute Majority

#### Officer's Recommendation – 7.1

That the minutes of the Shire of Narembeen Ordinary Council Meeting held on Tuesday 18 February 2025, as presented, be confirmed as a true and correct record of proceedings.

## 8. Minutes of Committee Meetings to be Received

### 8.1 RoeROC Meeting 7 March 2025 Attachment 8.1A

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officer's Recommendation – 8.1

That the minutes of the RoeROC Meeting held on Friday 7 March 2025, as presented, be received.

### 8.2 Audit and Risk Committee Meeting 18 March 2025 Attachment 8.2A (Provided under a separate cover)

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officer's Recommendation – 8.2

That the minutes of the Audit and Risk Committee Meeting held on Tuesday 18 March 2025, as presented, be received.

## 9. Recommendations from Committee Meetings for Council Consideration

### 9.1 Audit and Risk Committee Meeting 18 March 2025 Attachment 8.2A (Provided under a separate cover)

#### Voting Requirements

- Simple Majority  Absolute Majority

#### Officer's Recommendation – 9.1

That council endorse the recommendation of the Audit and Risk Committee for Item 6.1 in the attached minutes.

## 10. Announcements by Presiding Member without Discussion

## 11. Officers Reports - Office of the Chief Executive Officer

### 11.1 Club Night Light Program July 2024 Small Grants Application

<b>Date:</b>	10 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	GS/Club Night Light Program 2024/2025 (Town Oval)
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>11.1A Sporting Lighting Plan 2024-2026</b> <b>11.1B Sport and Recreation Facilities Plan 2021-2031</b>

#### Purpose of Report

Executive Decision  Legislative Requirement

#### Summary

This item seeks Council's endorsement for the application for the Club Night Light Program (CNLP) July Small Grants for the upgrade of poles and lights (to LEDs) at the Narembeen Football (Town) Oval for the benefit of football and the wider community.

#### Background

The Shire of Narembeen's Sport and Recreation Facilities Plan 2021-2031 includes lighting projects for the Narembeen Hockey Club, Narembeen Football Club, Narembeen Tennis Club and Mt Walker Tennis Club. The Sports Lighting Plan 2024-2026 (**Attachment 11.2A**) should be read in conjunction with the strategic facilities plan to provide context, justification, and priority.

To progress upgrades to sports light infrastructure, this project plan outlines the planned approach and requirements to undertake such a project. A Lighting Project Working Group was established in late 2023 and included:

- Rebecca McCall, CEO, Shire of Narembeen
- Trevor Sprigg, President, Narembeen Hockey Club
- Mitch Miolini, President, Narembeen Football Club
- Paul Wanless, President, Narembeen Tennis Club
- Courtney Bormolini, Secretary, Mt Walker Tennis Club
- Caroline Robinson, consultant, 150Square Pty Ltd

The working group met with the Wheatbelt Manager from the Department of Local Government, Sport and Cultural Industries in late December 2023 to discuss the lighting needs of each club and funding options. Following this, site visits were conducted by lighting consultants and quotes were received which has informed this project plan. This project plan works within the Australian Sports Lighting Standards. None of the current lighting infrastructure for each of the four clubs in the Working Group meets Australian Sports Lighting Standards.

The objectives of this plan are to:

- identify the current lighting standards and gaps for Narembeen tennis, Mt Walker tennis, Narembeen hockey and Narembeen football,
- determine club priorities and contributions for lighting infrastructure,
- maximise external funding opportunities for the Shire of Narembeen and clubs, and
- coordinate grant applications and club fundraising activities to upgrade lighting infrastructure.

The following approach has been agreed to by clubs party to this Lighting Plan (subject to the Shire of Narembeen's tender process and external funding application outcomes):

<b>Lighting Plans</b>			
<b>Sport</b>	<b>Australian Standard</b>	<b>LUX</b>	<b>Inclusions</b>
Mt Walker Tennis Lights	Club competition and commercial	Average PPA 350 lux, Uniformity Min/Ave > 0.60, Uniformity Min/Max > 0.40	Mobilisation and light fittings only
Narembeen Tennis Lights	Club competition and commercial		Mobilisation, lights and poles
Narembeen Hockey Lights	CLASS II (staged)	Average 300 lux, Uniformity Min/Ave > 0.7, Uniformity Min/Max > 0.5, Uniformity Gradient > 1.54, Glare Rating <50	Mobilisation, lights and poles. Main switchboard upgrade.
Narembeen Football Lights	Amateur	Average 100 lux, Uniformity Min/Ave > 0.50, Uniformity Min/Max > 0.30 Uniformity Gradient < 2, Glare Rating < 50	Mobilisation, lights and poles Main switchboard upgrade.

<b>Funding Arrangements (no contingencies)</b>					
<b>Club</b>	<b>Total Project Cost Ex GST</b>	<b>Shire Contribution</b>	<b>Club Contribution</b>	<b>External Funding</b>	<b>Application Year</b>
Mt Walker Tennis Club	\$23,484	\$7,976	\$7,976	National Court Rebate Scheme (\$7,532)	March 2024 (Successful)
Narembeen Tennis Club	\$111,962	\$14,655	\$14,655	CNLP (\$60,000) National Court Rebate Scheme (\$22,651)	March 2024 (Successful)
Narembeen Hockey Club	\$325,286	\$109,819	\$109,819	Club Night Lights Program	August 2024 (Successful)



Narembeen Football Club	\$386,293	\$122,119	\$122,118	Club Night Lights Program	March 2025
Shire of Narembeen	Switchboard Upgrade \$34,020	\$34,020	N/A	Municipal	March 2025

The CSRFF exemplifies the Western Australian Government's commitment to the development of sustainable infrastructure for sport and recreation across the State. The purpose of the program is to provide financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainability, good quality, well-designed and well-utilised facilities.

The CSRFF is administered by the Department of Local Government, Sport and Cultural Industries (DLGSCI). Priority considerations for CSRFF include:

- projects that will directly lead to an increase in physical activity or participation;
- projects that lead to facility sharing between clubs, or rationalisation of existing facilities to increase sustainability;
- projects to upgrade facilities to make them more accessible for female participants; and
- projects in a location within a significant Aboriginal population that will increase participation or physical activity.

Local Authorities are required to assess and prioritise support for applications prior to submission to the DLGSCI.

#### Comment

It is recommended that the Shire of Narembeen move forward with the application for the Club Night Light Program March 2025 Small Grants funding round for the replacement of poles and upgrade of lights to LED lights at the Narembeen Football (Town) Oval.

The lighting plan for the Narembeen Football Oval was developed over a 12-month period, with subsequent revisions to the quotes used for the purpose of the grant application. These revisions reflect the increased costs associated with the project.

Go Narembeen has committed to a financial contribution, recognising that although the primary use of the oval is for football, it also serves as a versatile space for a range of recreational and community activities. The lighting upgrade is therefore a project that provides substantial benefits to the wider community.

#### Consultation

Narembeen Football Club  
 Go Narembeen  
 Executive Manager Corporate Services  
 Council Discussion Forum 21 November 2023  
 Council Discussion Forum 20 February 2024  
 Council and CEO Meeting 6 March 2024  
 Samantha Cornthwaite, DLGSCI  
 Lighting Project Working Group:

- Courtney Bormolini, Secretary - Mt Walker Tennis Club
- Mitch Miolini, President - Narembeen Football Club
- Trevor Sprigg, President - Narembeen Hockey Club

- Paul Wanless, Secretary - Narembeen Tennis Club
- Caroline Robison, Consultant - 150Square Pty Ltd

### Statutory Implications

Local Government Act 1995.

### Policy Implications

Asset Management Plan  
Shire of Narembeen's Sport and Recreation Facilities Plan

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 1. Community  
Objective: Happy, safe, healthy, and inclusive community  
Strategy: 1.3 Recreation, social and heritage spaces are safe and celebrate our lifestyle and active and healthy pursuits

#### Asset Management Plan

The Asset Management Plan will require adjustments to accommodate the replacement of lighting poles and the installation of LED lighting at the Narembeen Football Oval.

#### Long Term Financial Plan

The Long-Term Financial Plan will require to be updated to reflect the costs associated with replacing the lighting poles and installing LED lighting at the Narembeen Football Oval.

### Risk Implications

<b>Risk Profiling Theme</b>	Inadequate Project/Change Management
<b>Risk Category</b>	Financial Impact
<b>Consequence Description</b>	\$50,001 - \$500,000
<b>Consequence Rating</b>	Major (4)
<b>Likelihood Rating</b>	Unlikely (2)
<b>Risk Matrix Rating</b>	Moderate (8)
<b>Key Controls in Place</b>	Community and Engagement Framework, Financial Management Framework, Project Management Framework and Risk Management Framework.
<b>Action / Treatment</b>	Risk acceptable with adequate controls, managed by specific procedures and subject to monitoring and review.
<b>Risk Rating After Treatment</b>	Adequate

## Financial Implications

The financial implications upon the success of the CNLP application the financial breakdown (GST exclusive) includes:

Total Project Cost	15% Contingency	Total Project Cost + Contingency	Club Cash Contribution	Go Narembeen Contribution	Shire Cash Contribution	CNLP Contribution
\$386,293	\$57,944	\$444,237	\$62,118	\$60,000	\$122,119	\$200,000

The Shire of Narembeen would utilise the Recreation reserve to pay for the bulk of its contribution.

In order for the Football Club to meet its financial obligations, the Club may apply for a self-supporting loan through the Shire of Narembeen. This loan would be repaid by the Football Club over an agreed period, with the Shire of Narembeen acting as the facilitator for the loan process.

A self-supporting loan allows the Club to secure the necessary funding for its contribution while ensuring that the repayments are made directly from the Football Club's own funds, with no cost to the Shire's ratepayers.

Go Narembeen will contribute \$60,000 towards the project, acknowledging the oval's role as a multi-functional space that benefits the wider community. This contribution recognises the community-wide utilisation of the oval, which serves as both the primary venue for the Football Club and a shared space for recreational activities enjoyed by all residents.

## Voting Requirements

Simple Majority  Absolute Majority

## Officers Recommendation – Item 11.1

That Council:

1. supports the application for the Club Night Light Program Small Grants seeking financial support of \$200,000 for the upgrade of lighting poles and installation of LED lighting at Narembeen Football (Town) Oval;
2. includes in the 2025/2026 budget deliberations an allocation of \$444,237 for the upgrade of lighting poles and installation of LED lighting for the Narembeen Football Oval.

## 11.2 RoeROC Key Worker Investment Project

<b>Date:</b>	10 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	CS/ROEROC/Key Worker Housing Investment Project
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>11.2A Cost Benefit Analysis</b> <b>11.2B Preliminary Business Case</b>

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

The purpose of this report is to present Council with the Roe Regional Organisation of Councils (RoeROC) Cost-Benefit Analysis and Preliminary Business Case for the investment in 29 key worker dwellings across the region. The report seeks Council's acknowledgment of the findings and consideration of the next steps in advancing the project.

### Background

RoeROC, consisting of the Shires of Narembeen, Corrigin, Kondinin, and Kulin, has been actively exploring solutions to address the critical shortage of key worker housing in the region. Workforce housing shortages have been identified as a barrier to attracting and retaining essential workers, impacting local government operations, businesses, and community services.

A Cost-Benefit Analysis and Preliminary Business Case have been prepared to assess the feasibility, economic impact, and potential funding mechanisms for developing 29 key worker dwellings across the four local governments. This analysis provides a framework for investment, considering factors such as project costs, economic returns, regional workforce sustainability, and potential partnerships.

### Comment

The Cost-Benefit Analysis and Preliminary Business Case outline:

- The economic viability of investing in key worker housing.
- The projected return on investment and long-term benefits to the region.
- Funding opportunities, including state and federal grants, partnerships, and local government contributions.
- The potential for collaboration with government agencies, employers, and housing providers to maximise outcomes.

Receiving this report enables Council to acknowledge the findings and consider its role in progressing the initiative. The project aligns with Council's strategic objectives to support workforce attraction and

retention and improve community sustainability. Further discussions with RoeROC member councils will be necessary to determine the preferred delivery model and funding strategy.

### Consultation

Executive Manager Corporate Services  
 Chadwick Consulting  
 Econisis  
 JE Planning  
 RoeROC Council Members – CEO Working Group  
 Wheatbelt Development Commission

### Statutory Implications

Nil.

### Policy Implications

Shire of Narembeen Housing Strategy 2024-2034.

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 2. Economy  
 Objective: Retain and grow existing businesses, employment and attract new industry  
 Strategy: 2.4 Retain and grow our local skill base

#### Asset Management Plan

Nil.

#### Long Term Financial Plan

Nil.

### Risk Implications

<b>Risk Profiling Theme</b>	Inadequate Project/Change Management
<b>Risk Category</b>	Financial Impact
<b>Consequence Description</b>	More than \$500,000
<b>Consequence Rating</b>	Major (4)
<b>Likelihood Rating</b>	Unlikely (2)
<b>Risk Matrix Rating</b>	Moderate (8)
<b>Key Controls in Place</b>	Financial Management Framework, Project Management Framework and Risk Management Framework.
<b>Action / Treatment</b>	Risk acceptable with adequate controls, managed by specific procedures and subject to monitoring and review.
<b>Risk Rating After Treatment</b>	Adequate

### Financial Implications

The Cost-Benefit Analysis and Preliminary Business Case outline the estimated financial commitment required for the development of 29 key worker dwellings across the RoeROC region.

The financial commitment from Council will depend on the chosen funding model and the extent of external funding secured. Further financial modelling and risk assessments will be required before making a final investment decision.

### **Voting Requirements**

- Simple Majority  Absolute Majority

### **Officers Recommendation – Item 11.2**

That Council:

1. Adopts the RoeROC Key Worker Housing Investment Cost-Benefit Analysis and Preliminary Business Case.
2. Notes the findings and recommendations contained in the report.
3. Supports continued collaboration with RoeROC member councils to explore funding and delivery options for the key worker housing initiative.
4. Requests the CEO to engage with relevant stakeholders, including government agencies and potential funding partners, to progress discussions on investment opportunities.

### 11.3 Communication and Power Outage Response Plan

<b>Date:</b>	9 March 2025
<b>Location:</b>	Not Applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	EM/Planning/Communication & Power Outage Response Plan
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>11.3A Communication and Power Outage Response Plan</b>

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

The draft Communication and Power Outage Response Plan has been developed to improve the Shire of Narembeen's preparedness and response to power and communication outages. The plan outlines key actions, infrastructure requirements, and coordination efforts with the Local Emergency Management Committee (LEMC) to ensure community resilience and operational continuity.

#### Background

The Shire of Narembeen has experienced disruptions due to power and communication outages, impacting critical services, businesses, and residents. In response, the Shire has collaborated with the LEMC to establish a structured approach for preparedness, incident management, stakeholder engagement, and power resilience. The plan includes provisions for community education, backup power solutions, emergency response coordination, and restoration priorities.

#### Comment

Key components of the plan include:

- Preparedness: community awareness programs, household generator promotion, and mapping of critical infrastructure.
- Incident Management: activation of an Emergency Response Team (ERT), designation of an Incident Controller, and communication protocols.
- Power Resilience: installation of fixed automated generators at critical locations, deployment of mobile power solutions, and fuel contingency planning.
- Communication Protocols: use of UHF radios, WA Emergency Radio Network (WAERN), and collaboration with Telstra and Starlink for service reliability.
- Stakeholder Engagement: coordination with Western Power, Water Corporation, and emergency services to facilitate swift response and recovery.

The plan provides a clear checklist of immediate actions, during-outage responses, and post-outage reviews. Regular training and simulation exercises will ensure its effectiveness.

## Consultation

Executive Manager Corporate Services  
Local Emergency Management Committee

## Statutory Implications

Under the Emergency Management Act 2005 (WA), local governments are required to have Local Emergency Management Arrangements (LEMA).

## Policy Implications

Shire of Narembeen Local Emergency Management Arrangements

## Strategic Implications

### Strategic Community Plan

Strategic Priority: 1. Community  
Objective: Happy, safe, healthy and inclusive community  
Strategy: 1.6 Support emergency service planning, risk mitigation, response and recovery

### Asset Management Plan

Nil

### Long Term Financial Plan

Nil

## Risk Implications

<b>Risk Profiling Theme</b>	Business and Community Disruption
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	Medium terms temporary interruption - backlog cleared by additional resources <1 week
<b>Consequence Rating</b>	Moderate (3)
<b>Likelihood Rating</b>	Possible (3)
<b>Risk Matrix Rating</b>	Moderate (9)
<b>Key Controls in Place</b>	LEMA; Communication & Power Outage Response Plan
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

## Financial Implications

There are no immediate financial implications associated with endorsing the draft Communication and Power Outage Response Plan. Implementation of the plan's recommendations may require future budget consideration.

## Voting Requirements

Simple Majority  Absolute Majority



**Officers Recommendation – Item 11.3**

That Council adopts the Communication and Power Outage Response Plan as presented in Attachment 11.3A.

## 11.4 Bending Facility Operational Management Plan

<b>Date:</b>	12 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	WM/Planning/Bendering Landfill
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>11.4A Bending Facility Operational Management Plan</b>

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

Delegates are asked to endorse the Bending Landfill Facility Operational Management Plan.

### Background

The Shires of Kondinin, Corrigin, Kulin and Narembeen signed an agreement with Avon Waste in 2018 for a seven-year period for kerbside and commercial waste collection and recycling. The contract also provides for transfer of waste from local transfer stations and the use of hook bins. As part of the contract Avon Waste is responsible for the management of the Bending Landfill site as the facility operator.

The landfill site has recently seen an increase in the amount of waste entering the facility. There is a need to provide clarification of the types of waste that can be received at the facility such as building rubble, metal and timber. There is a need to document the agreed procedures and policies to ensure there is a shared understanding between all four shires and to prevent a loss of knowledge when staff or delegates change over time.

### Comment

The initial draft of the Bending Landfill Operational Management Plan was first reviewed in 2020 with subsequent drafts circulated in November 2023 and June 2024.

The final draft was circulated in November 2024 with no changes or comments requested by the Chief Executive Officers or members of the Bending Waste Facility Working Group. The Operations Plan was endorsed by members shires at the Roe Regional Organisation of Councils (RoeROC) at the meeting on 7 March 2025.

The Bending Landfill Operational Management Plan will be reviewed and updated annually. Additional procedures may be added following discussion with the Bending Waste Facility Working Group such as weighbridge maintenance and calibration, tree planting, use of land outside main waste area and rehabilitation arrangements

## Consultation

Avon Waste  
RoeROC CEO Working Group  
Bendering Waste Facility Working Group

## Statutory Implications

*Environmental Protection Act 1986*  
*Environmental Protection (Rural Landfill) Regulations 2002*  
*Environmental Protection Regulations 1987*  
*Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)*

## Policy Implications

Nil

## Strategic Implications

### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

### Asset Management Plan

Nil

### Long Term Financial Plan

Nil

## Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Governance Calendar, Financial Management Framework and Legislation
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

## Financial Implications

Nil

## Voting Requirements

Simple Majority  Absolute Majority

**Officers Recommendation – Item 11.4**

That Council endorse the Bending Landfill Facility Operational Management Plan and Procedures for improved management of the waste facility.

## 11.5 Bending Landfill Management Plan

<b>Date:</b>	12 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	WM/Planning/Bending Landfill
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>11.5A Bending Landfill Management Plan 2025</b>

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

Council is asked to receive and endorse the revised Bending Landfill Management Plan 2025.

### Background

In 2021 Roe Regional Organisation of Councils (Ro ROC) engaged Talis Consultants to produce a Landfill Management Plan to outline the current and future landfill development options and closure requirements for the site in compliance with the WA Landfill Regulations.

The plan provides the RoeROC shires with clear direction on operations and works required to facilitate the future development and rehabilitation of the landfill in accordance with the Western Australia Environmental Protection (Rural Landfill) Regulations 2002 (Rural Landfill Guidelines).

These regulations outline requirements for the tipping area, covering and containing of waste, the control of surface water runoff, dust suppression, separation distances, disposing of asbestos and clinical waste and a post-closure plan.

The site, a Category 89 Landfill, can accept the following waste types for landfilling, as defined in the Landfill Waste Classification and Waste Definitions 1996 (as amended 2019):

- Clean fill
- Inert Waste Type 1 – Contaminated solid waste meeting acceptance criteria for Class I and Class II Landfills
- Special Waste Type 1 - Asbestos
- Special Waste Type 2 – Biomedical Wastes
- Putrescible Waste

### Comment

The Landfill Management Plan will assist the RoeROC shires in planning the future development and closure of waste cells across the landfill site and associated costs.

The initial Landfill Management Plan was endorsed in July 2021. The plan was reviewed in 2022 and updated to include additional information on the void space modelling and lifespan calculations. The results of electromagnetic imaging and a modified capping design were included in this review.

The Landfill Management Plan was again reviewed in 2023 and updated by Talis Consultants following the decision to remain in stage 1 for as long as possible and raise the waste cell wall up to 2 metres.

The Landfill Management Plan 2025 was endorsed by delegates at the RoeROC meeting held on 7 March 2025.

### Consultation

RoeROC CEO Working Group  
Bendering Waste Facility Working Group  
Talis Consultants

### Statutory Implications

*Environmental Protection Act 1986*  
*Environmental Protection (Rural Landfill) Regulations 2002*  
*Environmental Protection Regulations 1987*  
*Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)*

### Policy Implications

Nil

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

#### Asset Management Plan

Nil

#### Long Term Financial Plan

Nil

### Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Governance Calendar, Financial Management Framework and Legislation

<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

### **Financial Implications**

The proceeds from the Bending Landfill site are distributed to shires at the end of each financial year.

RoeROC delegates previously resolved that each shire would contribute \$5,000 per annum to a reserve for future provision for the Bending Landfill facility.

The predicted cost of capping works required to close stage 1 of the landfill site will be heavily dependent on the rate of waste intake and availability of soil for cover material and bund walls.

### **Voting Requirements**

Simple Majority  Absolute Majority

### **Officers Recommendation – Item 11.5**

That Council:

1. Endorse the Bending Landfill Management Plan 2025, prepared by Talis Consultants, for the Roe Regional Organisation of Councils (RoeROC).
2. Support the Shire of Corrigin, as the lead agency for the Bending Landfill Facility, in obtaining independent accounting advice and interpretation of accounting standards to support the disclosure notes in annual reports for RoeROC shires.

## 12. Officers Reports - Development and Regulatory Services

### 12.1 Proposed Telecommunications Infrastructure – Lot 24942 (No 2184) Mount Walker Road, Mount Walker

<b>Date:</b>	25 February 2025
<b>Location:</b>	Lot 24942 (No 2184) Mount Walker Road, Mount Walker
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Liz Bushby, Town Planning Innovations (TPI), Planning Consultant
<b>File Reference</b>	P5273
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i>
<b>Attachments:</b>	<b>12.1A Development Plans</b>

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

Council is to consider an application for telecommunications infrastructure on Lot 24942 (No 2184) Mount Walker Road, Mount Walker.

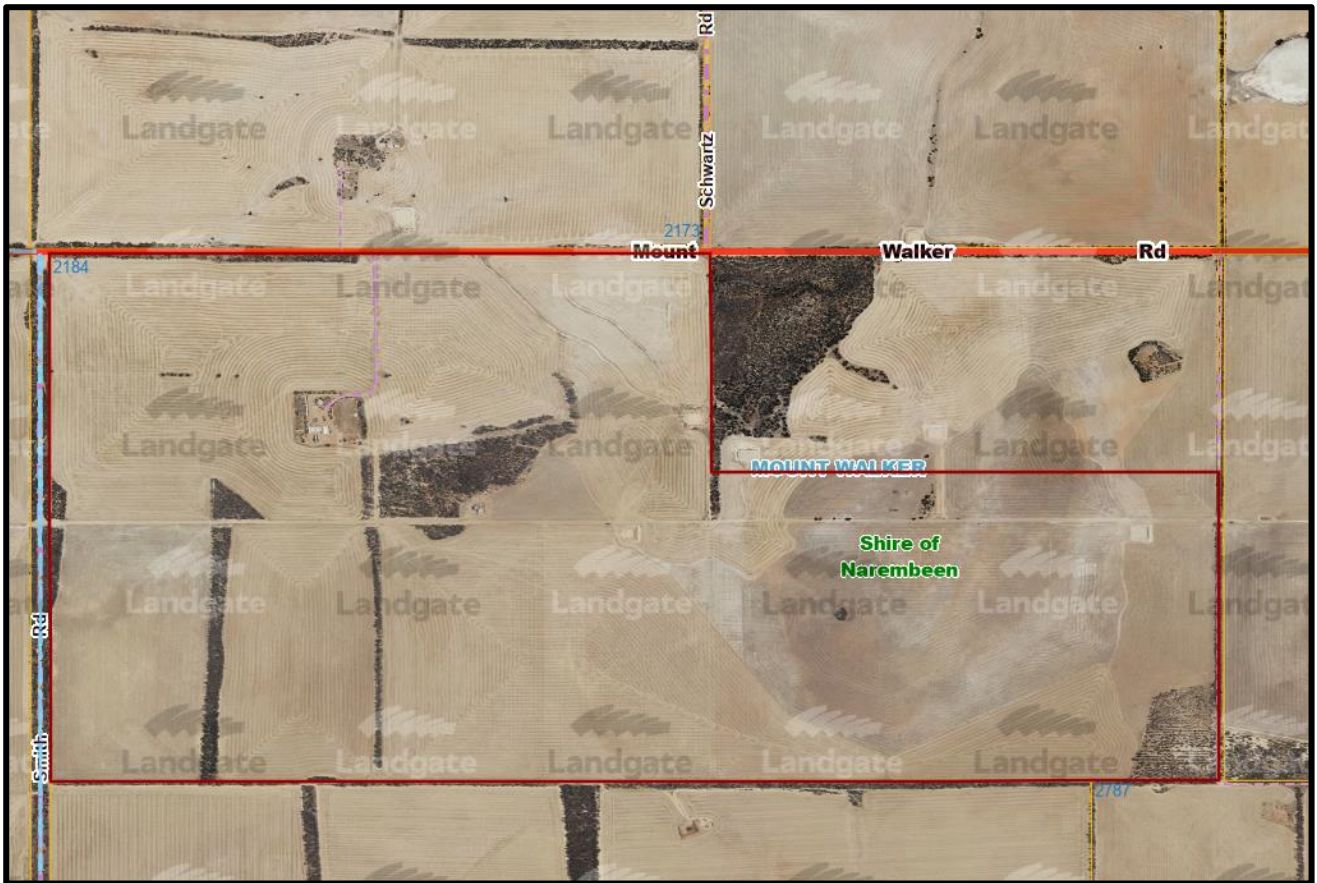
- Lot 24942 is zoned Farming under the Shire of Narembreen Town Planning Scheme No 2 (the Scheme);
- The application is for a 30 metre guyed tower;
- Telecommunications Infrastructure is defined in the Scheme, but is not listed in 'Table 1 – Zoning Table', therefore Council has two options to consider to process it is a 'Use Not Listed' as outlined in this report;
- Shire Administration is advertising the application for 28 days, and advertising closes on 5 April 2025.
- This report recommends that Council consider granting delegated authority to the Chief Executive Officer so the application can be determined at an officer level after the close of advertising.

#### Background

Lot 24942 is located approximately 20 kilometres to the east of Narembreen townsite.

The lot has an approximate area of 596 hectares, and is used for agricultural purposes. It is located on the corner of Mount Walker Road and Smith Road – refer location plan over page.





Above: Location Plan

**Comment**

- **Description of proposed development**

CRISP Wireless is a Network owner/operator licensee for Wireless Broadband services in Western Australia. CRISP provide a telecommunications service that utilises point to point secured wireless connectivity between sites as well as community wireless services and subscriber broadband.

The applicant advises that the CRISP network is proposed to be extended across the wheatbelt. A 30 metre high telecommunications tower is proposed on Lot 24942.

The tower is proposed to be setback approximately 1.5 kilometres from the west lot boundary and 975 metres from the north lot boundary.

Plans of the development are included as Attachment 12.1A.

Development will include a sea container to house the communications equipment; and solar panels to power the system on the roof of the sea container.

The applicant has advised that the tower will look similar to the photograph below, and will not interfere with continued use of the land for broad agricultural purposes.



No clearing of vegetation is proposed as part of the development.

- ***Zoning and Land Use permissibility***

The lot is zoned 'Farming' under the Shire of Narembeen Town Planning Scheme No 2 ('the Scheme').

Under Clause 4.17.1 of the Scheme the objectives of the Farming zone are:

- a) to ensure the continuation of broad-hectare farming as the principal land use in the District and encourage where appropriate the retention and expansion of agricultural activities;
- b) to consider non rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment;
- c) to allow facilities for tourists and travellers, and for recreational uses.

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

The proposed land use is construed as 'telecommunications infrastructure' which is defined in the Scheme as 'means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network.'

Telecommunications Infrastructure is defined in the Shires Scheme, however it is not listed in Table 1 of the Scheme. This is referred to as a 'Use Not Listed'.

Council has two options in dealing with a 'Use Not Listed' under Clause 3.2.5 of the Scheme:

**Option 1** Determine that the telecommunications infrastructure use is not consistent with the objectives and purposes of the particular (Farming) zone and is therefore not permitted.

Comment: The proposal will still allow continued agricultural use of the land. TPI does not recommend Option 1.

**Option 2** Determine by absolute majority that the proposed telecommunications infrastructure use may be consistent with the objectives and purpose of the (Farming) zone and thereafter follow the "SA" advertising procedures of Clause 64 of the deemed provisions in considering an application for development approval.

Comment: There are clear benefits to the District through any improved telecommunication service in the area. TPI recommends Council pursue Option 2.

## Consultation

It is compulsory to advertise the application for 28 days if Council pursues Option 2 as outlined in this report.

There was a delay in processing this application as TPI was on extended leave over December 2024/January 2025. Shire Administration commenced advertising of the application to assist to progress the application.

Advertising closes on 5 April 2025.

## Statutory Implications

Planning and Development (Local Planning Schemes) Regulations 2015 - The Planning and Development (Local Planning Schemes) Regulations 2015 were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Narembeen Town Planning Scheme No 2.

The Regulations have been amended and the revised Regulations became operative on the 15 February 2021.

- *Advertising*

As the application is being processed as a 'Use Not Listed', it is classified as a 'complex application' under the revised Regulations, which means it has to be advertised for 28 days.

The Shire has an exemption from having to comply with some of the advertising requirements, such as erection of a sign on site – refer to [Exemption Notice - August 2022](#)

- *Matters to be considered by Council*

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

- *Delegated Authority*

Clause 82(1) and 82(2) provides Council with the ability to grant delegated authority to the Chief Executive Officer to determine the application. This will expedite determination of the application (after advertising). Any delegation must be made by an Absolute Majority of Council.

*Shire of Narembeen Town Planning Scheme No 2* – Explained in the body of this report

### **Policy Implications**

There is no local planning policy applicable to the development. There is a Western Australian Planning Commission State Planning Policy 5.2 on Telecommunications Infrastructure.

Adequate and reliable telecommunications are essential for all aspects of contemporary community life, from supporting the State's economy to creating and maintaining connected and cohesive social networks.

The State planning policy aims to balance the need for effective telecommunications services and effective roll-out of networks, with the community interest in protecting the visual character of local areas.

The objectives of this policy are to:

- facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs
- manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure
- ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons
- promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

This policy applies throughout Western Australia in respect to above and below ground telecommunications infrastructure other than those facilities exempted under the Commonwealth *Telecommunications Act 1997* (Telecommunications Act).

### **Strategic Implications**

#### **Strategic Community Plan**

Not Applicable

#### **Asset Management Plan**

Not Applicable

#### **Long Term Financial Plan**

Not Applicable

## Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Governance Calendar, Financial Management Framework and Legislation
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

## Financial Implications

The Shire pays consultancy fees to Town Planning Innovations (TPI) for planning advice.

## Voting Requirements

- Simple Majority  Absolute Majority

## Officers Recommendation – Item 12.1

1. Note that two options have been outlined in the report for consideration.
2. Pursue Option 2 and determine by Absolute Majority that the proposed telecommunications infrastructure use may be consistent with the objectives and purpose of the (Farming) zone and thereafter follow the “SA” advertising procedures of Clause 64 of the deemed provisions in considering an application for development approval.
3. Note that Shire Administration has commenced advertising of the application for public comment. Advertising closes on 5 April 2025.
4. Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the development application for a telecommunications tower on Lot 24942 (No 2184) Mount Walker Road, Mount Walker.

## 13. Officers Reports - Corporate Services

### 13.1 Write off of Fees – Dog Registration and Microchipping

<b>Date:</b>	9 March 2025
<b>Location:</b>	1 Longhurst Street, Naremben
<b>Responsible Officer:</b>	Ben Forbes, Executive Manager Corporate Services
<b>Author:</b>	Ben Forbes, Executive Manager Corporate Services
<b>File Reference</b>	LAWS AND ENFORCEMENT\REGISTRATION\Dogs
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil

#### Purpose of Report

Executive Decision  Legislative Requirement

#### Summary

For Council to consider authorising the Chief Executive Officer to write off fees and charges for microchipping and registration of currently unregistered dogs in the district.

#### Background

In order to encourage registration of dogs, it has been proposed that the Shire offer a registration amnesty and free microchipping. By allowing dogs already in the district to be registered and microchipped for free Shire staff will be better equipped to respond and follow up on reported issues of dog-related infringements.

This recommendation has come off the back of several incidents of reported wandering dogs or dogs being off leash that do not match the description of any dogs registered with the Shire.

#### Comment

Due to the nature of the proposition, the cost to Council cannot be quantified. Shire staff have received no indication or expressions of interest, having not done any advertising prior to seeking formal approval of the scheme by Council.

It is hoped that the initiative will make local law enforcement more efficient and effective going forward, whilst costing Council an immaterial amount in fees and forgone revenues.

#### Consultation

Chief Executive Officer  
Council – February 2025 discussion forum



## Statutory Implications

### Local Government Act 1995

#### **Section 6.12. Power to defer, grant discounts, waive, or write off debts.**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,

which is owed to the local government.

\* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

## Policy Implications

There are no Council policies directly related to the outcome of this resolution.

## Strategic Implications

### **Strategic Community Plan**

Strategic Priority: 3. Environment

Objective: Out natural environment is promoted to locals and visitors

Strategy: 3.2 Conservation of our natural environment

### **Asset Management Plan**

Nil

### **Long Term Financial Plan**

Nil

## Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Asset disposal procedures
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

### Financial Implications

As noted, the cost to Council cannot be quantified, having no indication of the number of residents that might take part. The cost to Council per dog registered will be:

- Forgone registration fees to 31 October 2025 - \$20
- Forgone microchipping fees - \$100

### Voting Requirements

- Simple Majority  Absolute Majority

### Officers Recommendation – Item 13.1

That Council agree to write off fees and charges for newly registered and microchipped dogs for participants of this scheme, without restriction to the overall amount, on the provision that the Chief Executive Officer quantifies the amount of fees and charges written off under this scheme to Council by 30 June 2025.



## 13.2 Financial Statements for the Month Ended 28 February 2025

<b>Date:</b>	13 November 2024
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Ben Forbes, Executive Manager Corporate Services
<b>Author:</b>	Ben Forbes, Executive Manager Corporate Services
<b>File Reference</b>	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>13.2A Shire of Narembeen - Financial statements for month ended 28 February 2025</b>

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

For Council to review and the financial statements for the months ended 28 February 2025.

### Background

The monthly financial reports are presented in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

### Comment

Council's closing funding surplus as at 28 February 2025 is \$3,451,131 with cash on hand of \$9,255,870 including \$5,616,077 of restricted reserves and \$978,744 of municipal funds invested for the short-term.

### Consultation

Nil

### Statutory Implications

*Local Government Act 1995, Section 6.4*

*Regulation 34(1) of the Local Government (Financial Management) Regulations 1996* requires a local government to prepare each month a statement of financial activity.

*Regulation 34(2)* requires the statement of financial activity to report on the sources and applications of funds, as set out in the annual budget.

### Policy Implications

Nil

## Strategic Implications

### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
Objective: Well governed and efficiently managed Local Government  
Strategy: 4.2 Compliant and resourced Local Government

### Asset Management Plan

Nil

### Long Term Financial Plan

Nil

## Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Governance Calendar, Financial Management Framework and Legislation
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

## Financial Implications

Nil

## Voting Requirements

Simple Majority  Absolute Majority

## Officers Recommendation – Item 13.2

That Council receive the financial statements for the month ended 28 February 2025.

### 13.3 Schedule of Accounts for the Month Ended 28 February 2025

<b>Date:</b>	13 November 2024
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Ben Forbes, Executive Manager Corporate Services
<b>Author:</b>	Ben Forbes, Executive Manager Corporate Services
<b>File Reference</b>	FINANCIAL MANAGEMENT\ACCOUNTING\End of month
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>13.3A Schedule of Accounts paid for the month ended 28 February 2025</b> <b>13.3B Shire of Narembreen - Credit card payment list, February (CBA)</b>

#### Purpose of Report

- Executive Decision  Legislative Requirement

#### Summary

For Council to receive the list of payments made by the Shire of Narembreen for the month ended 28 February 2025.

#### Background

The Shire's schedule of accounts paid is to be provided to Council each month, pursuant to the requirements of *Local Government (Financial Management) Regulation 1996*.

#### Comment

As per the attached schedule, total payments from Municipal funds for the month ended 28 February 2025 total \$1,082,581.75 including \$8,959.87 of expenditure on Council credit cards.

#### Consultation

Nil

#### Statutory Implications

*Local Government (Financial Management) Regulations 1996*

##### *Reg. 13 List of Accounts*

1. If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared;
  - a. The payee's name;
  - b. The amount of the payment;
  - c. The date of the payments; and
  - d. Sufficient information to identify the transaction.

3. A list prepared under sub regulation (1) or (2) is to be –
  - a. Presented to the council at the next ordinary meeting of council after the list is prepared; and
  - b. Recorded in the minutes of that meeting.

### Policy Implications

Nil

### Strategic Implications

#### Strategic Community Plan

Strategic Priority: 4. Civic Leadership  
 Objective: Well governed and efficiently managed Local Government  
 Strategy: 4.2 Compliant and resourced Local Government

#### Asset Management Plan

Nil

#### Long Term Financial Plan

Nil

### Risk Implications

<b>Risk Profiling Theme</b>	Failure to Fulfill Statutory, Regulatory or Compliance Requirements
<b>Risk Category</b>	Compliance
<b>Consequence Description</b>	No noticeable regulatory or statutory impact
<b>Consequence Rating</b>	Insignificant (1)
<b>Likelihood Rating</b>	Rare (1)
<b>Risk Matrix Rating</b>	Low (1)
<b>Key Controls in Place</b>	Governance Calendar, Financial Management Framework and Legislation
<b>Action / Treatment</b>	Nil
<b>Risk Rating After Treatment</b>	Adequate

### Financial Implications

Nil

### Voting Requirements

Simple Majority  Absolute Majority

### Officers Recommendation – Item 13.3

That Council receive and endorse the schedule of accounts paid for the month ended 28 February 2025.

**14. Officers Reports - Community Services**

**15. Officers Reports - Infrastructure Services**

**16. Elected Member Motions of which Previous Notice has been Given**

**17. Elected Member Motions Without Notice**

**18. New Business of an Urgent Nature Approved by the Presiding Person or Decision**

**19. Matters for which the Meeting may be Closed**

**19.1 Close the meeting to the Public**

**Voting Requirements**

- Simple Majority  Absolute Majority

**Officers Recommendation – Item 19.1**

That Council close the meeting to the public in accordance with Section 5.23(2)(c) of the Local Government Act, to discuss a contract to be entered into, or which may be entered into, by the local government.

**19.2 RFT 2025-04 Supply Motor Grader**

<b>Date:</b>	12 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Ken Markham, Executive Manager Infrastructure Services
<b>Author:</b>	Ken Markham, Executive Manager Infrastructure Services
<b>File Reference</b>	CS/ Tenders/ 2025 / RFT 2025-04
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>19.2A Weighted Assessment Summary</b> <b>19.2B Price Comparisons</b>

**Purpose of Report**

- Executive Decision  Legislative Requirement

## Summary

The report seeks Council's decision on **Request for Tender 2025-04** for supply of a motor grader.

## Officers Recommendation – Item 19.2

That Council:

1. Accept the Tender from AFGRI for the purchase of a new John Deere Grader for \$475,000 ex GST and the trade of Council's 2013 Cat 12M grader (NB7000) for \$140,000ex GST for a net changeover of \$335,000.
2. Amend the budget to include an additional \$105,000 drawings from the plant Reserve.

## 19.3 RFT 2025-02 Club Night Light Project – Narembeen Hockey Club Lights

<b>Date:</b>	10 March 2025
<b>Location:</b>	Not applicable
<b>Responsible Officer:</b>	Rebecca McCall, Chief Executive Officer
<b>Author:</b>	Rebecca McCall, Chief Executive Officer
<b>File Reference</b>	CS/Tenders/2025/ RFT 2025-02
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>19.3A RFT 2025-02 Hockey Lights Review Report</b>

## Purpose of Report

- Executive Decision  Legislative Requirement

## Summary

To consider the award of tender RFT 2025-02 Club Light Project – Narembeen Hockey Club Light.

## Officers Recommendation – Item 19.3

That Council:

1. Award RFT 2025-02 for Club Night Light Project – Narembeen Hockey to PEAP Contracting for their nominated price of \$325,286.36 exclusive of GST.
2. Authorises the Chief Executive Officer to enter into a contract with PEAP Contracting and negotiate any minor amendments to the tender specifications that do not materially alter the terms and conditions as outlined in the tender specifications.

## 19.4 Commercial Lease Agreement

<b>Date:</b>	9 March 2025
<b>Location:</b>	Unit 2, 10-12 Doreen Street, Narembeen
<b>Responsible Officer:</b>	Ben Forbes, Executive Manager Corporate Services
<b>Author:</b>	Ben Forbes, Executive Manager Corporate Services
<b>File Reference</b>	COUNCIL PROPERTIES/COMMERCIAL
<b>Previous Meeting Reference</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>19.4A Lease - Unit 2, 10-12 Doreen Street Narembeen, Oneill Mechanical Services Pty Ltd &amp; Kings Ag Contracting Pty Ltd</b>

### Purpose of Report

- Executive Decision  Legislative Requirement

### Summary

For Council to consider and approve of the attached commercial lease agreement for Unit 2, 10-12 Doreen St, Narembeen.

### Officers Recommendation – Item 19.4

That Council endorse the attached lease agreement and authorise the Chief Executive Officer to execute the lease agreement, subject to making minor amendments that do not materially alter the terms and conditions of the lease agreement, on the provision that no material submissions are received in response to the local public notice.

## 19.5 Reopen the meeting to the Public

### Voting Requirements

- Simple Majority  Absolute Majority

### Officers Recommendation – Item 19.5

That Council re-open the meeting to the public.

## 20. Closure of Meeting

The next meeting will be held on Tuesday 15 April 2025 commencing at 5.00pm  
There being no further business, the chair declared the meeting closed at \_\_\_pm